

GET CONNECTED TODAY

ONESTOP Career Centers

Monday – Friday 8:00 a.m. to 5:00 p.m.

Kino Service Center

2797 E. Ajo Way
Tucson, AZ 85713
520 243-6700
Fax: 520 243-6799

Rio Nuevo Center

340 N. Commerce Pk. Loop
Tortolita Bldg
Tucson, AZ 85745
520 798-0500
Fax: 520 798-0599

Jackson Employment Center

(Homeless Services)
300 E. 26th
Tucson, AZ 85713
520 838-3300
Fax: 520 838-3320

Kino Teen Center

2801 E. Ajo Way
Tucson, AZ 85713
520 740-4600
Fax: 520 740-4635

Las Artes

Arts & Education
Center
23 West 27 Street
Tucson, AZ 85713
520 243-5050
Fax: 520 243-5051

Pima Vocational High School

2805 E. Ajo Way
Tucson, AZ 85713
520 740-4626
Fax: 520 740-4630

AZ Dept of Economic Security (DES)

East
5441 E. 22nd
Tucson, AZ 85711
520 584-8226

North
316 W. Ft. Lowell Rd.
Tucson, AZ 85705
520 293-1919

South
195 W. Irvington Rd.
Tucson, AZ 85713
520 741-7188

County Administrator.....C. H. Huckelberry

Pima County Board of Supervisors

District 1Ann Day
District 2Ramón O. Valadez
District 3Sharon Bronson
District 4Raymond J. Carroll
District 5Richard Elias, Chair

Pima County Workforce Investment Board

- Executive committee
- Faith Based committee
- Membership & Public Relations committee
- Oversight committee
- Performance & Accountability committee
- Planning committee
- Youth Council committee



This is an equal opportunity employment program. Auxiliary aids and services are available upon request to individuals with disabilities.



**Quality Jobs,
Qualified Workers!**

**Pima County department of
Community Services, Employment & Training**

JOB SEEKERS

GET CONNECTED TODAY

Finding a job is about making the right connections and ONESTOP is the place to get connected fast! ONESTOP assists the job seeker by matching them with local businesses. In addition to providing the extensive resources and tools you will need to find work, the ONESTOP offers training and employment opportunities.

Self Serve Resources are available on a walk in basis Monday to Friday; 8:00 a.m. to 5:00 p.m. No appointment is necessary. Job Service staff will assist you with applying for unemployment insurance. The following resources and more are at your fingertips:

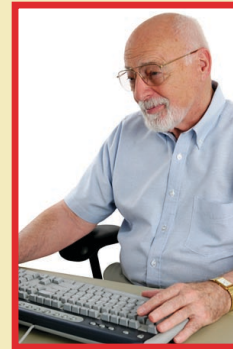
A Computer Lab where you can type resumes and cover letters; plus the Internet to search for a job or apply online.

A Resource Library of employer directories, sample resumes, labor market information, business journals,

newspapers, and a Job Lead Bulletin Board of job openings. Fax machines, telephones, and copiers are also available to aid you with your job search.

The Virtual ONESTOP Program allows you to register online to apply for jobs and receive notification of available jobs and contact information for employers who are hiring.

Networking Opportunities include workshops for keyboarding, interviewing techniques, and resume writing, just to name a few. Job development and placement assistance are available on a walk in basis to help you with planning and reaching your career goals.



Career Counseling will be conducted by Workforce Development Specialists to help you establish a

career path and develop an employment plan that will include a range of educational and aptitude assessments. Based on the assessments, occupational skills training may be offered. This training will help you obtain your career goals. Workforce Development Specialists can connect you to occupational training, on-the-job training, customized workplace training and internships to improve job skills marketability.

Education and Workshops including education classes and literacy activities are available to teens and adults who desire a GED or high school diploma. Workshops include basic computer skills, keyboarding and interviewing techniques.

Emergency Assistance workshops at the ONESTOP can help avert a variety of issues surrounding low wages and unemployment such as mortgage foreclosure, eviction, utility shutoffs, and transportation to name a few!

EMPLOYERS

Our Employer Outreach team acts like an extension of your HR department by helping you recruit and train qualified employees for your business. Additionally, we will provide assistance in the event of a company downsizing or business closure. Begin a partnership with ONESTOP and enjoy resources like:



Labor Market Information on wage/salary, employment, occupation, education and training projections. Statistical and annual workforce projections data to identify future occupational needs is available to businesses for strategic planning.

Employer Network is a biweekly session that brings hiring employers and job seekers together. The sessions allow employers face-to-face contact with job seekers. Additionally, the sessions provide job seekers with the latest job searching and interviewing techniques.

By Placing a Job Order in the Virtual ONESTOP you will receive pre-screened applicants that match your job requirements. In the event there are no applicants that meet your job requirements, ONESTOP will offer on-the-job training contracts to offset wages during training.

Tax Credit Assistance is available for businesses such as the Work Opportunity Tax Credit program, the Federal Empowerment Zone program, and the State Enterprise Zone program.

Customized Training for businesses that need to improve skills for current employees as well as businesses that need new training programs to address workforce skills gaps.

Our Rapid Response Team assists employers and employees in the event of a layoff or facility closure. Transition services are provided to the company and employees in advance to minimize the impact on employees and the community.

Pledge-a-job is a private sector program that targets the hiring of youth with minimal work experience who have shown initiative and desire to be in the workplace. It includes after school opportunities, summer opportunities, as well as year-round employment.