NEIGHBORHOOD REINVESTMENT PROPOSAL CHECKLIST

WRITTEN PROPOSAL MUST INCLUDE:

___ Neighborhood/community boundaries

___ Location of proposed improvements

___ Documentation of community consensus for the project

___ Estimated number of individuals and households to benefit from the project

___ Description of the conditions or issues that the project will address

___ Detailed description of the project, including:
   ___ Scope of the project
   ___ Neighborhood demographic information
   ___ Description of matching funds, if any
   ___ Partnerships with governmental or non-profit organizations, if any
   ___ How project will be maintained

___ Cost Estimate
   ___ Construction Costs
   ___ Non-construction “Soft” Costs, including source of funding and whether funding is committed or pending

___ Statement from constructing jurisdiction projecting construction start date

REQUIRED CRITERIA:

___ Neighborhood has demonstrated social and economic need
   (including but not limited to: substandard infrastructure, lack of adequate housing, low income and unemployment, lack of public safety amenities, criminal activity)

___ Proposed project will alleviate or prevent stress

___ Neighborhood consensus for the proposal

___ Proposed project demonstrates a benefit to all residents and will improve residents’ quality of life
OPTIONAL CRITERION:

_____ Neighborhood has obtained or is attempting to obtain matching funds for the proposed project