

1. CALL TO ORDER

Dr. Horwitz called the meeting to order at 3:04 pm.

Attendance was as follows:

Mr. An -
Mr. Elías - Absent
Mr. Emich -
Mr. Gastelum -
Mr. Geoffrion-
Ms. Gonzales -
Dr. Horwitz -
Ms. McComb-Berger - Absent
Mr. Rojas -
Dr. Smith -
Ms. Trowbridge -

A quorum was established.

2. PLEDGE OF ALLEGIANCE

Mr. Geoffrion led the Board in the Pledge of Allegiance.

3. MINUTES ADOPTION

- Adopt Board of Health May 27, 2015 Minutes

Mr. Geoffrion requested a change to be made to the May 27, 2015 Minutes. Following the motion to be made and seconded (Mr. Horwitz/ Mr. Gastelum) that the May 27, 2015 Minutes will be adopted once the correction is made. The motion carried 9-0.

4. COMMUNICABLE DISEASE UPDATE

Dr. Francisco García, Health Department Director, addressed the Board to give a brief update on West Nile Virus. Dr. Garcia stated that Pima County has received two probable cases of the West Nile Virus that currently have not been confirmed. Also he discussed the current information on Dengue Fever Virus. This year Pima County has confirmed 2 cases of Dengue Fever that have been inquired in Southeast Asia and the County is tracking them very carefully. Dengue Fever is spread only through the bite of a mosquito. Mosquitoes become infected when they bite infected humans, and later transmit infection to other people they bite.

Dengue Fever is not transmitted from person to person. There is also a rare virus to the United States called Chikungunya Virus that has been reported in Pima County. The County is placing traps around these areas that have a high activities rate for these diseases. Dr. Garcia also

informed the board that the County has placed a tremendous investment in vaccines preventable disease, ensuring that children in the community are properly vaccinated as per the state requirements. Pima County has one of the highest compliance rates for vaccines preventable disease of any county in the state of Arizona.

5. DIRECTOR'S BUDGET UPDATE

Dr. Francisco García, Health Department Director, introduced Garrett Hancock, Business Operations Division Manager, to give a brief update on the Health Department's Fiscal Year 2014-15 budget. Mr. Hancock spoke about Health Department's budgets for Health, PACC, and Health Grants. The Health Bureau and Health Grants Bureau are running well under budget. Health transferred \$300,000 in expenditure authority to PACC in January to address the PACC overage. However, due mainly to billing issues with the jurisdictions, PACC continues to operate in a deficit situation, including a negative adjustment in City of Tucson revenues of \$253,000 that posted in June. Dr. García and Mr. Hancock have had met with Finance to discuss this issue to minimize the negative impact to PACC.

6. COMMUNITY HEALTH NEEDS ASSESSMENT (CHNA) UPDATE

Dr. Horwitz introduced Program Manager Senior, Alan Bergen and Special Staff Assistant, Sarah Davis to update the board on the progress of the 2015 Pima County Community Health Needs Assessment (CHNA). Mr. Bergen stated that a CHNA is a tool for understanding the overall health of our residents of our communities, increases communication among our partners and collaborators, and helps identify areas that need to be addressed through policies and procedures. Mr. Bergen informed the board that there has been increased emphasis on conducting CHNAs. This is due in part to a requirement of the Affordable Care Act that all non-profit hospitals complete a CHNA every three years per IRS standards.

Additionally, the Public Health Accreditation Board requires all public health departments to conduct a CHNA at least every five years. Mr. Bergen reminded the board that between 2010-2013 the Pima County Health Department helped facilitate a process with about 60 community partners to create and implement a community health assessment and an improvement plan. Ms. Davis explained that these same community partners are updating the assessment this year and briefly mentioned all the activities that have happened thus far. To date, the group has conducted a secondary data analysis, key informant interview, community snapshot focus groups, a community health survey, and data triangulation. Ms. Davis stated that a final assessment report will be ready for distribution in October.

7. NACCHO ANNUAL CONFERENCE

Health Department Deputy Director, Marcy Flanagan introduced Program Manager Senior, Alan Bergen, Program Manager, Sharon Browning, Program Manager, Julia Flannery and Special Staff Assistant, Jodi McCloskey. Ms. Flanagan informed the Board that they all were invited to attend and present at the National Association of County and City Health Officials (NACCHO) annual conference on July 7-9, 2015. These Health Department staff presented regarding their work on assessing staff public health competencies, identifying gaps, developing training and professional development plans, and providing appropriate continuous education and training for department staff. Their presentation entitled "Public Health Core Competencies for All: How to Make the Core Competencies Meaningful for All Health Department Employees" describes the

partnership with the University of Arizona, College of Public Health to develop and implement an assessment of public health core competencies and training preferences survey. Each staff member shared with the Board, what their experiences were at the meeting and how they were able to connect with other Health Departments and share ideas and concerns to better the Pima County Community. Also it was very important to attend to be able to recognize and acknowledge things that need to be done within the Pima County.

8. OPEN MEETING LAW TRAINING

Dr. Horwitz introduced County Attorney, Karen Friar who will be discussing and updating the Board on the Open Meeting Laws. Ms. Friar informed the Board of why it is very important to follow the Open Meeting Laws and not to stray away from the agenda. The Open Meeting Law is specifically intended to maximize the public access to the governmental process. Ms. Friar indicated which Public Bodies are covered by the open meeting laws, also about Executive sessions and what is and isn't allowed in the private discussion. Notice must be given at least 24 hours prior to the start of the meeting. The 24 hours includes Saturdays, if the public has access to the physical location where notice is posted or if notice is available on the internet. The Boards agenda must be available 24 hours before the meeting. The agenda must be sufficiently detailed to advise the public of the specific matters to be discussed, considered, or decided at the meeting. An agenda for an executive session must contain a general description of the matter to be considered, but should not contain information that would defeat the purpose of the session. If there are any changes in an agenda after it has been posted and distributed, a new agenda must be prepared, posted and distributed at least 24 hours in advance of the meeting.

Ms. Friar also informed the Board that it is the Boards decision whether or not to have the "Call to the Public" on the agenda. Also under the Open Meeting Law the public has a right to attend and listen to the meetings. But, there is no public right to participate in the discussion or decision-making activities of the meeting. The public must be allowed to record the public meeting as long as there is no active interference in the conduct of the meeting. Audio recording and video recording are allowed. All public meetings and executive sessions must have minutes. Minutes may either be written or recorded and must be available for public inspection within three working days of the meeting. Any gathering of a quorum of members of the Board of Health, in person or through technological devices, at which the members discuss, propose or take legal action, must be held in public. When a quorum of members of the Board of Health are at the same social gathering, they must be very careful not to discuss anything that is even remotely related to the business of the Board of Health. The Board was informed of the consequences for violating Open Meeting Law.

9. CALL TO AUDIENCE

There were no speakers from the audience.

10. SUMMATION OF ACTION ITEMS AND PROPOSED AGENDA ITEMS

Dr. Horwitz gave a summary of the agenda items and no action items presented.

11. ADJOURNMENT

The meeting adjourned at 5:20 p.m.