

Pima County Board of Health
Minutes
January 9, 2013
Room 1108, Abrams Building
3950 S. Country Club Road
Tucson, Arizona 85714

1. CALL TO ORDER:

Dr. Horwitz called the meeting to order at 3:01 p.m.

Mr. Schlueter called the roll as follows:

Mr. An - absent
Mr. Elías
Mr. Gastelum - absent
Mr. Geoffrion
Ms. Gonzales
Dr. Horwitz
Ms. McComb-Berger - absent
Mr. Rojas
Dr. Smith
Mr. Stopani
Ms. Trowbridge

A quorum was established.

2. PLEDGE OF ALLEGIANCE

Mr. Rojas led the Board in the Pledge of Allegiance.

3. MINUTES ADOPTION

- Adopt Board of Health November 28, 2012 Minutes

The motion was made and seconded (Rojas/Trowbridge) that the November 28, 2012 Minutes be adopted as written. The motion carried.

4. FISCAL YEAR 2013/2014 BUDGET DISCUSSION AND BOARD OF HEALTH BUDGET RELATED RECOMMENDATION

Dr. Francisco García, Health Department Director, discussed how he wants the Board of Health to be well engaged in the budget process then turned the discussion over to Contracts and Grants Manager John Thomas. Mr. Thomas referred to the handout entitled *Pima County Health Department 7 Year Budget History*. Over a seven fiscal year period expenditures went up 17.4 percent. Revenues went up 42.9 percent, largely due to fee increases primarily in Vital Registration and Consumer Health and Food Safety. General Fund Subsidy had gone down over the years due to the poor economy; however the proposed Fiscal Year 2013/2014 figure of \$10,218,507 was considerably higher than the Fiscal Year 2012/2013 amount.

Grants were discussed briefly. Grant funds are considered separately from the rest of the budget because they are considered budget neutral, money in for specific contractually mandated services provided. Grant funding has gone down 16.2 percent over the seven-year period. It was pointed out that some grants have been very stable over the years, while others, like the large Communities Putting Prevention to Work grant the Department had, are short term. Dr. García asserted that he is committed to actively pursuing grant funding.

Discussion turned toward the other budget handouts. Dr. García called attention to the performance measures on the *Program Summary* handout, which show the human services the budget provides. Beginning with the 2013/2014 Fiscal Year, County Finance is breaking the Pima Animal Care Center (PACC) budget out separate from the rest of the Health Department. Two separate budget detail handouts were provided to the Board. The non-PACC budget detail showed an increase of over \$300,000 for drugs and pharmaceuticals. This increase is to purchase vaccine. The proposed 2013/2014 PACC budget is roughly \$1.4 million higher than PACC's current adopted budget.

Dr. García said the proposed budget is sufficient and pointed out that it does not require a draw down from the Health Fund as was required in recent years. Mr. Elías made it a point to acknowledge Deputy County Administrator Jan Leshner's persistent efforts to ensure the Health Department was properly funded. The total proposed County portion of the Health Department Fiscal Year 2013/2014 budget, including the Pima Animal Care Center, is \$19,487,080. In addition the Grants and Contracts portion of the budget is estimated at \$8,751,000. The County Administrator's recommended budget is due to the Board of Supervisors on April 26, 2013, with the final budget adoption scheduled for June 18.

The motion was made and seconded (Rojas/Trowbridge) that the Board endorse the proposed Health Department Fiscal Year 2013/2014 budget as presented, and that the President send a letter to the Board of Supervisors conveying the endorsement. The motion carried unopposed. Mr. Elías abstained from the vote.

5. BOARD OF HEALTH IDENTIFICATION BADGES

Dr. Horwitz stated the Board has been trying to secure some form of identification credential to streamline access and identification for Board members assisting in exigent events. Mr. Schlueter discussed that the Board is being issued County identification badges and building access cards. Most Board members in the meeting already had picked up their access cards from the Building Coordinator prior to the meeting. The Board was provided information on who to contact in Human Resources and where to go to get their pictures taken and have their badges issued. Dr. García discussed that the identification badges will help bring Board members into Health Department facilities so they can become more informed about the Department.

6. DISCUSSION ON BOARD OF HEALTH PARTICIPATION IN HEALTH DEPARTMENT PLANNING

Dr. García said he wants people to view the Health Department as transparent and as a valuable contributor to the quality of life in Pima County; and to accomplish this the Department must be receptive to feedback. He proposed having Division Managers regularly

discuss their programs, issues and challenges with the Board. He also proposed bringing the Board in to see our many facilities and, when possible, actually have some of the Board of Health meetings at other Department venues. Both proposals are designed to allow the Board to provide feedback to help the Department improve and be at its best. It was discussed that facility access could be on an individual basis, facilitated with advanced notification and utilization of the new identification badges; however, it could also be in larger groups establishing or approaching a quorum, which would require adherence to public meeting laws. The Board expressed interest in these proposals.

7. UPCOMING BOARD OF HEALTH SCHEDULE

The Board discussed when they should meet next.

The motion was made and seconded (Horwitz/Rojas) that the next regular Board meeting will be on February 27, 2013 at 3:00 pm. The motion carried.

8. LEGISLATIVE UPDATE

There were no legislative updates. However, it was stated that the legislative cycle is starting up again on January 14, and suggested that Chief Deputy County Administrator Martin Willett, who closely follows legislative issues pertinent to Pima County, be invited to the next meeting to discuss current health related legislative issues. Dr. García suggested this regular agenda item be renamed to something like “Director’s Update” to allow for him to brief the Board on current issues as they arise.

9. CALL TO AUDIENCE

There were no speakers from the audience.

10. SUMMATION OF ACTION ITEMS AND PROPOSED AGENDA ITEMS

Dr. Horwitz summarized action items from the meeting. The action items identified were:

- The Board endorsed the budget and a letter conveying that endorsement will be generated.
- Board members are being issued identification cards and access cards.
- Dr. García is inviting the Board to the Department’s various sites to provide them with enhanced understanding and to receive their feedback.
- A standing agenda item will be created to allow the Director to update the Board on current Health Department related issues.
- Chief Deputy County Administrator Martin Willett will be invited to the next meeting to discuss health related legislative items.

11. ADJOURNMENT

The meeting adjourned at 4:33 p.m.