

# Simplified SAPCO Implementation Flow Chart

## COLLECT TARGET DATA (PREVIOUS FY)



\*SEPT-NOV  
JULY-SEPT

Task Forces

Collect and report target data for previous fiscal year

\*NOV-DEC  
JULY-OCT

OSC

Compile Annual Report

\*DEC  
OCT

Steering Committee & Directors

Review of Annual Report

\*JAN  
DEC

OSC

Production and distribution of Annual Report



## SELECT STRATEGIES (UPCOMING FY)



\*JAN-OCT  
JAN & JULY

Directors & Task Forces

Report ongoing department efforts

JULY

OSC

Score and rank strategies

\*OCT-NOV  
AUG

OSC & DCAs

Present and review ranked strategies

SEPT-JAN

DCAs & Directors

Select strategies and develop work plans



## IMPLEMENT STRATEGIES (YEAR ROUND)



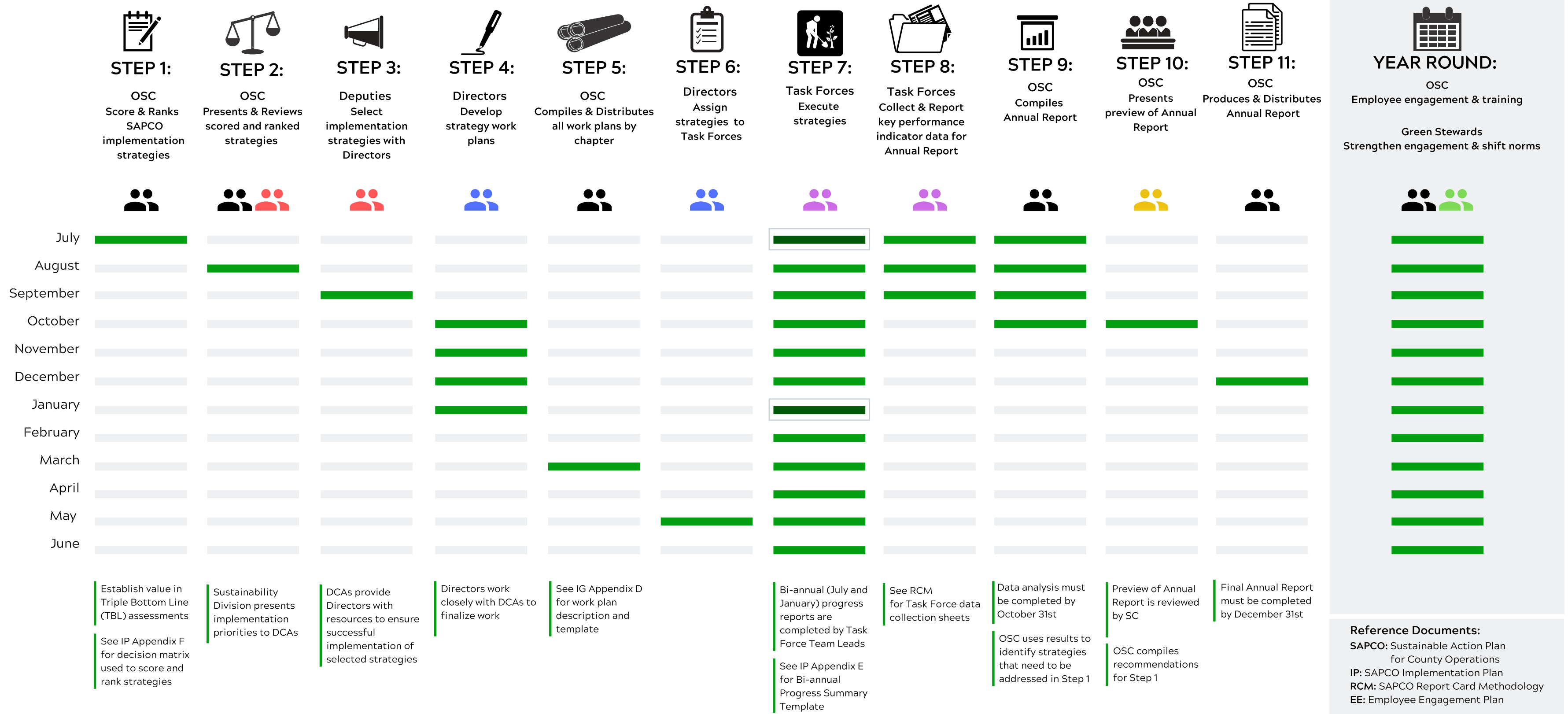
JULY-JUNE

Directors & Task Forces



\*Modified Fall 2020 Schedule

# SAPCO Implementation Flow Chart



**Reference Documents:**  
 SAPCO: Sustainable Action Plan for County Operations  
 IP: SAPCO Implementation Plan  
 RCM: SAPCO Report Card Methodology  
 EE: Employee Engagement Plan

