



SPECIAL EVENT RESERVATION REQUEST
AGUA CALIENTE PARK
12325 E. Roger Road, Tucson 86749

Today's Date (date of submission) _____
Type of Organized Activity/Event _____
Requested Site # Location(s) _____

Date of Activity/Event _____
Time _____
Set-Up Time _____
Clean-Up Time _____

Name of Activity or Group _____
Name of Contact Person/Event Coordinator _____
Secondary Contact _____
Primary Contact Phone Number _____
Address: _____
City _____ State _____ Zip _____
E-mail _____

How many Guests/Total _____
Will you serve food? _____
Will you serve alcohol? ** _____

Describe in detail the type of activity. Include park areas to use and reserve for activity/event.

Note: ACP does not allow: jumping castles, inflatables, generators and PA systems or loud music. Other restrictions may apply. (Canopies and arches must be identified in request and approved). The island can only be reserved for a maximum of 2 hours.

No Reservations on Sundays, Easter Weekend, Memorial Day, 4th of July, or Labor Day.
Special Event requests must be submitted 14 days in advanced to be processed.

Signature of Event Contact Person:

Please return this form to Martina Gonzales, Special Event Program Manager
E-mail Martina.Gonzales@pima.gov, Phone (520) 724-5207, Fax (520) 724-5078

****Alcohol requires additional permit and insurance**