Commercial Card Statement

JPMorganChase

ACCOUNT NUMBER	BILLING DATE	DUE DATE	NEW BALANCE	ENTER PAYMENT AMOUNT
**** **** **** 6654	10/25/11	11/08/11	0.00	DO NOT PAY

PIMA COUNTY
JENNIFER M WONG
130 W CONGRESS 11TH FL
BOS D-4
TUCSON, AZ 85701-1317

Please make check payable to:

COMMERCIAL CARD SOLUTIONS
P.O. Box 4471
Carol Stream, IL 60197-4471

Please detach here and send top portion with payment.

ACCOUNT:**** **** **** 6654 BILLING DATE: 10/25/11 DUE DATE: 11/08/11 CREDIT LIMIT 5,000 AVAILABLE CREDIT 5,000

- ACCOUNT SUMMARY -

Previous Balance	(-) Payments, Credits	(+) Charges, Cash Debits	(+) Finance Charges	(+) Fees	(=) New Balance	Payment Due
0.00	0.00	694.67	0.00	0.00	0.00	DO NOT PAY

CURRENT CHARGES 0.00 + PAST DUE AMOUNT 0.00 - OUTSTANDING DISPUTES 0.00 = TOTAL 0.00

POST	TRAN	TRANSACTION DETAIL	CHARGES	CREDITS	NOTES
10/03	09/30	Staples Contra00710004 800-3333330 CO REF NO: 24164071274105136220307 AUTH NO: 089887 CUSTOMER ID: 313253609; LOCAL TAX: 23.75; INCL: 1; NAT'L TAX: 0.00; INCL: 0; OTHER TAX: 0.00 MERCHANT VAT/GST ID; CUSTOMER VAT/GST ID; MERCH ORDER#; SUMM COMM CD DISCOUNT: 0.00; FREIGHT: 0.00; DUTY: 0.00; VAT REG#; ORDER DATE: 09/30/2011 DESTINATION: 85701; CNTRY: USA; SHIP FROM ITEM 002 COMM. CODE HEWQ2670A ITEM DESCRIPTION TONER CTRG,LJ3500/370(QTY 2 UNIT EA UNIT COST 123.94 VAT/TAX AMT 0.00 ITEM 003 COMM. CODE BAL819013 ITEM DESCRIPTION MAGNIFIER,FOLD,LIGHTE QTY 1 UNIT EA UNIT COST 18.46 VAT/TAX AMT 0.00	284.76		✓
10/07	10/05	Staples Contra00710004 800-3333330 CO REF NO: 24164071279105132781323 AUTH NO: 050519 CUSTOMER ID: 313558087; LOCAL TAX: 20.41; INCL: 1; NAT'L TAX: 0.00; INCL: 0; OTHER TAX: 0.00 MERCHANT VAT/GST ID; CUSTOMER VAT/GST ID; MERCH ORDER#; SUMM COMM CD DISCOUNT: 0.00; FREIGHT: 0.00; DUTY: 0.00; VAT REG#; ORDER DATE: 10/05/2011 DESTINATION: 85701; CNTRY: USA; SHIP FROM ITEM 002 COMM. CODE HEWQ2671A ITEM DESCRIPTION TONER CTRG,LJ3500,CN QTY 1 UNIT EA UNIT COST 121.53 VAT/TAX AMT 0.00 ITEM 003 COMM. CODE HEWCD971AN ITEM DESCRIPTION CTRG,INK,HP920,BLACK QTY 3 UNIT EA UNIT COST 19.99 VAT/TAX AMT 0.00	276.65		✓

This is NOT a bill.
Your Company will submit payment for your account.

Payments or credits received after billing date above will appear on the next month's statements.

FOR INQUIRIES ABOUT YOUR ACCOUNT, PLEASE CALL 1-800-270-7760 OR WRITE US: COMMERCIAL CARD SOLUTIONS, PO BOX 57510, SALT LAKE CITY, UTAH 84157-0510.
Do not deduct any amount that is showing in dispute on your statement, this amount has already been deducted from the amount due.
Please see reverside for important information regarding certain types of charges or dispute charges.

CH signature
on each transaction

11-9-11

POST	TRAN	TRANSACTION DETAIL	CHARGES	CREDITS	NOTES
		004 HEWCH634AN CTRG,INK,HP920,CYAN 2 EA 9.99 0.00			
		005 SBK160427 1LB GROUND BREAKFAST 2 EA 11.26 0.00			
		006 SBK159369 1LB GROUND SUMATRA 1 EA 9.48 0.00			
		007 HEWCN066FN HP 920 INK CARTRIDGE C 1 PK 27.99 0.00			
10/17	10/13	BEST WESTERN HOTEL PARKR IRVINE CA	66.63		✓
		REF NO: 24391211287200000456863 AUTH NO: 009043			
		CHECK IN DATE: NO SHOW: EXTRAS: 0.00			
		DAILY ROOM RATE 0.00 / FOOD/BEVERAGE 0.00 / MINI BAR 0.00 / LAUNDRY 0.00 / TELEPHONE 0.00			
		MOVIES 0.00 / BUSINESS CENTER 0.00 / HEALTH CLUB 0.00 / PARKING/VALET 0.00 / PREPAID 0.00			
		TOTAL NON ROOM 0.00 / FOLIO CASH 0.00 / CONCESSION / TOTAL TAXES 0.00 / OTHER 0.00			
10/17	10/13	BEST WESTERN HOTEL PARKR IRVINE CA	66.63		✓
		REF NO: 24391211287200000456798 AUTH NO: 088874			
		CHECK IN DATE: NO SHOW: EXTRAS: 0.00			
		DAILY ROOM RATE 0.00 / FOOD/BEVERAGE 0.00 / MINI BAR 0.00 / LAUNDRY 0.00 / TELEPHONE 0.00			
		MOVIES 0.00 / BUSINESS CENTER 0.00 / HEALTH CLUB 0.00 / PARKING/VALET 0.00 / PREPAID 0.00			
		TOTAL NON ROOM 0.00 / FOLIO CASH 0.00 / CONCESSION / TOTAL TAXES 0.00 / OTHER 0.00			
		TOTAL ACTIVITY	694.67	0.00	

* * * * *

THE ABOVE LISTED TRANSACTIONS HAVE TRANSFERRED TO THIS ACCOUNT'S ASSOCIATED CENTRAL BILL ACCOUNT. THE NET BALANCE WAS 694.67

* * * * *

PLEASE NOTE THAT ANY FOREIGN PURCHASES AND/OR FOREIGN CASH DISBURSEMENT TRANSACTIONS MAY INCLUDE A 1% INTERNATIONAL TRANSACTION FEE.

STAPLES

that was easy.

8602 W Buckeye Rd
TOLLESON AZ 85353
TEL:888-238-6329
FAX:(888) 664-3311

ORDER#	ORDER DATE	ACCOUNT#
0251135838001	9/29/11	0013774412
CUSTOMER ORDER#	ORDER METHOD	ACCOUNT EXECUTIVE
313253609	I-EWAY	LORI ELLIOTT

9/29/11 20:18:38 PAGE: 1

SHIPPING LOCATION: FC: Phoenix, AZ TUS/COU /06

0251135838001

SHIP: BOS-148 BOS - DISTRICT 4
EWAYORD: 313253609
DEPT: BOARD OF SUPERVISORS *

SHIP TO

BOS - DISTRICT 4
BOARD OF SUPERVISORS
Floor: 11
11TH FL
130 W CONGRESS ST
TUCSON AZ 85701
Jennifer Wong
Contact: (520) 740-8418 Jennifer Wong

SOLD TO

PIMA COUNTY
ACCOUNTS PAYABLE
130 W CONGRESS - 7TH FLOOR
ATTN: SHARON CHRISTY
TUCSON, AZ 857011317

PRICED PACK LIST

SPECIAL INSTRUCTIONS

CARTON#	LINE	PRODUCT#	CUSTOMER PRODUCT #	ITEM DESCRIPTION	UM	QUANTITY ORDERED	QUANTITY SHIPPED	QUANTITY B/O	UNIT PRICE	EXTENDED PRICE
8340031358230	1	HEWQ2670A	555500	TONER CTRG,LJ3500/3700,BK /Q2670A	EA	2	2	0	123.94	247.88
8340031358230	2	BAL819013	552380	MAGNIFIER,FOLD,LIGHTED /819013	EA	1	1	0	18.46	18.46
	3	AAADISCOUNT	999999	ORDER DISCOUNT	EA	1	1	0	5.33	5.33

Please contact Customer Care at 888-238-6329 for current order status.

Merchandise Total.....	266.34
Delivery.....	.00
Miscellaneous.....	5.33CR
Tax	23.75
Total Due.....	284.76

1028 021

THANK YOU for your order - We appreciate your business!

If this order does not meet your expectations, contact Customer Care at 888-238-6329
Please keep this document for 30 days, as it contains information necessary to expedite returning merchandise.
For Terms and Conditions, please refer to your printed or online catalog.

12#69

001

STAPLES

that was easy.

8602 W Buckeye Rd
TOLLESON AZ 85353
TEL:888-238-6329
FAX:(888) 664-3311

ORDER#	ORDER DATE	ACCOUNT#
0251338216001	10/04/11	0013774412
CUSTOMER ORDER#	ORDER METHOD	ACCOUNT EXECUTIVE
313558087	I-EWAY	LORI ELLIOTT

10/04/11 18:50:29 PAGE: 1

SHIPPING LOCATION: FC: Phoenix, AZ TUS/COU /06

0251338216001

SHIP: BOS-148 BOS - DISTRICT 4
EWAYORD: 313558087
DEPT: BOARD OF SUPERVISORS *

SHIP TO

BOS - DISTRICT 4
BOARD OF SUPERVISORS
Floor: 11
11TH FL
130 W CONGRESS ST
TUCSON AZ 85701
Jennifer Wong
Contact: (520) 740-8418 Jennifer Wong

SOLD TO

PIMA COUNTY
ACCOUNTS PAYABLE
130 W CONGRESS - 7TH FLOOR
ATTN: SHARON CHRISTY
TUCSON, AZ 857011317

PRICED PACK LIST

SPECIAL INSTRUCTIONS

CARTON#	LINE	PRODUCT#	CUSTOMER PRODUCT #	ITEM DESCRIPTION		UM	QUANTITY ORDERED	SHIPPED	B/O	UNIT PRICE	EXTENDED PRICE
8340031691870	1	HEWQ2671A	555501	TONER CTRG,LJ3500,CN	/Q2671A	EA	1	1	0	121.53	121.53
8340031691870	2	HEWCD971AN	775747	CTRG,INK,HP920,BLACK	/CD971AN#140	EA	3	3	0	19.99	59.97
8340031691870	3	HEWCH634AN	775746	CTRG,INK,HP920,CYAN	/CH634AN#140	EA	2	2	0	9.99	19.98
8340031691870	4	SBK160427	500555	1LB GROUND BREAKFAST	/160427	EA	2	2	0	11.26	22.52
Material Safety		Data Sheets (MSDS)	may be found by visiting	http://msds.cexp.com/msds/500555.pdf							
8340031691870	5	SBK159369	500549	1LB GROUND SUMATRA	/159369	EA	1	1	0	9.48	9.48
Material Safety		Data Sheets (MSDS)	may be found by visiting	http://msds.cexp.com/msds/500549.pdf							
8340031691870	6	HEWCN066FN	812335	HP 920 INK CARTRIDGE COMB	/CN066FN#140	PK	1	1	0	27.99	27.99
	7	AAADISCOUNT	999999	ORDER DISCOUNT		EA	1	1	0	5.23	5.23
Please contact Customer Care at 888-238-6329 for current order status.											

Merchandise Total.....	261.47
Delivery.....	.00
Miscellaneous.....	5.23CR
Tax	20.41
Total Due.....	276.65

THANK YOU for your order - We appreciate your business!

If this order does not meet your expectations, contact Customer Care at 888-238-6329
Please keep this document for 30 days, as it contains information necessary to expedite returning merchandise.
For Terms and Conditions, please refer to your printed or online catalog.

1001 014

001

PIMA COUNTY BOARD OF SUPERVISORS
130 WEST CONGRESS, 11th FLOOR
TUCSON, ARIZONA 85701-1317
(520) 740-8094
(520) 740-2721 FAX

RAY CARROLL
COUNTY SUPERVISOR
DISTRICT 4

MEMORANDUM

To: C.H. Huckelberry, County Administrator

From: Cherry Rosenberg, Special Assistant to Ray Carroll

Date: January 11, 2011

Subject: Office Coffee Purchase

This memorandum is to request your authorization to utilize the P-Card to purchase coffee for this office. We sometimes serve coffee during meetings and to visitors to the Supervisor's Office.

Thank you for your consideration of this request.

/cr

☑ Approved ☐ Not Approved

By C. Huckelberry 1/11/11
C.H. Huckelberry, County Administrator

BEST WESTERN PARKER INN
1012 S. Geronimo Avenue
Parker, AZ 85344

(928) 669-6060

bestwestern.com/parkerinn

RECEIVED
OCT 2 2011
DISTRICT 4

C/O 10/13/2011 08:01 AM DI

Loyalty Club: 6006637391538618 BASE

Room # 206-A

Conf # 45686
Arrival 10/12/11
Departure 10/13/11

Registered To:

Carroll, Ray
130 w congress
TUCSON, AZ 85701

(520) 740-8418

Room Type KN-King -
Guests 2 / 0

Payment Visa/Master
Acct XXXX-XXXX-XXXX-6654

Posting	Oper	AcctCo	Description	From	Reference	Amount
10/12/11	CL	RC	ROOM CHARGE			$58.65
10/12/11	CL	9	ROOM TAX			$7.98
10/13/11	DI	VS	PAYMENT VISA/MC		6654 - 009043	$66.63-

Balance Due	$0.00

Thank you for choosing Best Western Parker Inn
Each Best Western Hotel is independently owned and operated

ignature

Attachment 2

TA #: 10|211

PIMA COUNTY TRAVEL AUTHORIZATION #1

1. NAME: Ray Carroll
2. DEPARTMENT: BOS-4
3. PLANNED DEPARTURE DATE: 10/12/2011
4. PLANNED RETURN DATE: 10/13/2011
5. DESTINATION: Parker, AZ
6. PURPOSE OF TRAVEL: Visit to La Paz County & meet with Supervisors.

7. ESTIMATED EXPENDITURES:

ITEM	AMOUNT	VOUCHER
a. Transportation	56.17	
b. Lodging	66.63	P-card.
c. Per Diem	78.00	
d. Registration	—	
e. Other	—	
f. Total	200.80	

I, employee, am fully aware that advances made for this trip are to be repaid/closed for this trip within 15 days ~~of the~~ close of the trip, or a lien against my wages and salary may be institute.

8. [signature] 11/2/11
Employee/Traveler Signature Date

9. [signature] 11-7-11
Authorized Signer (Admin. Procedure 22-10) Date

BEST WESTERN PARKER INN
1012 S. Geronimo Avenue
Parker, AZ 85344

(928) 669-6060

bestwestern.com/parkerinn

C/O 10/13/2011 08:15 AM DI

Loyalty Club: 6006637313767287 BASE

Room # 204-A

Conf # 134441191-01
Arrival 10/12/11
Departure 10/13/11

Registered To:

EGAN, SCOTT
1409 W. NIAGARA ST.
TUCSON, AZ 85745

(520) 620-6353

Room Type KN-King ~
Guests 1 / 0

Payment Visa/Master
Acct XXXX-XXXX-XXXX-6654

Posting	Oper	AcctCo	Description	From	Reference	Amount
10/12/11	CL	RC	ROOM CHARGE			$58.65
10/12/11	CL	9	ROOM TAX			$7.98
10/13/11	DI	VS	PAYMENT VISA/MC		6654 - 088874	$66.63-

Balance Due	$0.00

Thank you for choosing Best Western Parker Inn
Each Best Western Hotel is independently owned and operated

Signature

Attachment 2

TA #: 10311

PIMA COUNTY TRAVEL AUTHORIZATION #1

1. NAME: Scott Egan
2. DEPARTMENT: BOS-4
3. PLANNED DEPARTURE DATE: 10/12/2011
4. PLANNED RETURN DATE: 10/13/2011
5. DESTINATION: Parker, AZ
6. PURPOSE OF TRAVEL: Visit with La Paz County for meeting with Supervisors.

7. ESTIMATED EXPENDITURES:

ITEM	AMOUNT	VOUCHER
a. Transportation	—	
b. Lodging	66.63	P-Card
c. Per Diem	78.00	
d. Registration	—	
e. Other	—	
f. Total	144.63	

I, employee, am fully aware that advances made for this trip are to be repaid/closed for this trip within 15 days of the close of the trip, or a lien against my wages and salary may be institute.

8. Employee/Traveler Signature Date

9. Authorized Signer (Admin. Procedure 22-10) Date 11/2/11

THE ORIGINAL OF THE FORM MUST BE FORWARDED TO THE FINANCE DEPARTMENT-ACCOUNTS PAYABLE SECTION

- SEE INSTRUCTIONS ON REVERSE SIDE -

INSTRUCTIONS FOR COMPLETION

1. Enter employee's name.
2. Enter employee's Department.
3. Enter planned departure date.
4. Enter planned return date.
5. Enter place of destination.
6. Describe purpose of travel.

7.a.-e. Enter estimated expenditure amounts by category.

7.f. Add 7.a. - 7.e. and enter result in 7.f.

8. Signature of employee/traveler and date.

9. Signature of Department Authorized Signer (Administrative Procedure 22-10). If the TRAVELER IS AN APPOINTED DEPARTMENT HEAD, OBTAIN SIGNATURE OF COUNTY ADMINISTRATOR, OR BOARD OF SUPERVISORS AS APPROPRIATE.