

**Pima County Small Business Commission
County Administration Building
130 W. Congress, 1st Floor
Thursday January 22, 2015
3:00 P.M.**

Members Present

Ken Goodman
Lyra Done
Patricia Brown
Rhonda Pina
Jerry Long
Joy Soler
Gabrielle David

Others Present

Aurora Hernandez
Jennifer Wong
Samir Patel
Patrick Cavanaugh

Members Absent

Edie Lake

Call to Order- The meeting was called to order by Commissioner Goodman at 3:00 pm.

Pledge of Allegiance- Commissioner Goodman led the Pledge of Allegiance.

Introductions- Commission members introduced themselves to visitors from District 4, Jennifer Wong and Samir Patel.

Approvals of Minutes- The minutes from the September 18, 2014 meeting were approved, unanimously, with correction.

Coordinators Report- Patrick Cavanaugh- Mr. Cavanaugh updated the Commission regarding the new Commissioner being vetted by Sup. Carroll's office, she will be joining the Commission next month. The Commission is still in need of two Commissioner Appointees from District 1.

Mr. Cavanaugh asked the Commissioners to think about work projects for the upcoming year. He is interested in short term as well as long term projects. Commissioner Goodman stated he spoke to Supervisor Carroll and he thinks the PPF should still be pursued. Former Chairman Ward had begun and still needed to get more banks involved. Commissioner Pina will be reviewing the information more closely and give a report at a later date. This will be added to February agenda and discussed at the next meeting after the Commission has time to review the Proposal and other information gathered by former Chairman Ward.

County Administrator C.H Huckelberry Economic Development Plan will be coming out in the next several weeks and will be discussed by the Commission at the next meeting.

Chair and Vice-Chair Elections- Nominations were made for Chair and Vice Chair. Commissioner Done gave a nomination speech and was nominated for Chair, Commissioners Brown and Long seconded the motion. Commissioner Done nominated Commissioner Pina for Vice Chair, Commissioners Brown and Long seconded, nominations closed.

Commissioners Done and Pina were elected unanimously. Commissioner Done was elected Chair and Commissioner Pina, Vice-Chair.

At this time Commissioner Goodman handed the meeting over to Chair Done.

Chair's Report- Chairwoman Done gave an extensive report on the upcoming projects she will be implementing this upcoming year.

- OPEN MEETING LAWS-She would like to bring in the County Attorney to give a presentation about the Open Meeting Laws. It was suggested by Commissioner Long to wait on the presentation until all the incoming Commissioners are implemented so as to inform everyone at the same time.

- ANNUAL REPORT- the annual report has always been on a fiscal year from July to June, Chairwoman Done would like to see that changed to a calendar year to include the past Catalina Forum in October. This will be discussed at the next meeting.

Chairwoman Done will write the Annual Report and it will be reviewed by the Commission and Patrick Cavanaugh.

- AZ 77-SIGNAGE-at the Catalina Forum Chair Done visited with each booth and found that 75% of the businesses are concerned about the AZ 77 signage. Chair Done will meet with Carmine de Bonis from Development Services to discuss the 30 year old signage code. The Signage code will be put on the future work list.
- CATALINA FORUM- Chair Done sent thank you e-mails to Paki Rico from ADOT for her participation at the Forum. She also sent e-mails to William Vincent of Oro Valley Economic Development, Barbara McClure from Impact of Southern Arizona.
- COMCAST OUTAGES- Chair Done will check into this issue and report at the next meeting.
- MEXICO TRADE TRAINING- Chair Done will be contacting Felipe Garcia from Visit Tucson to come in and give a presentation on the etiquette of doing business with Mexican customers.
- PIMA PROSPERITY FUND- It was decided to continue pursuing the PPF. Information will be forwarded to Vice Chair Pina for further review and consideration.
- GUEST SPEAKER- Chair Done will be bringing in Ellen Kirton from MAC, SBDC Program Director for the February meeting.

JTED Report- Commissioner Goodman, the first legislative meeting re: JTED will be in February. It seems like this will be a challenging year for education as a whole. The new Superintendent of Schools is not in favor of staff development or training. A bill has been turned in at the legislature for the return of freshman funding, but it looks like it will be a difficult task.

City of Tucson SWMBC- No report available, City SBC meeting today.

Other Commissioners' Reports-

Commissioner David gave a report that there will be no bond override for Ajo this year.

Future Agenda items-

- TREO
- Pima County Sheriff's Department relationship with small businesses
- Fourth Avenue Merchants Association

Call to the Public- No response.

Meeting adjourned at 4:45 P.M.