



Position: Community Engagement – Healthy Pima Falls Prevention Coalition (1 intern)
Semester: Fall 2019 and spring 2020
Location: Abrams Public Health Center, 3950 S Country Club Rd
Supervisor: Program Coordinator, Healthy Pima Initiative Facilitators

Background

The Pima County Health Department is committed to strong community ties and collaborative work benefiting the community through strong health promotion efforts. The Healthy Pima's Falls Prevention Coalition is a local partnership of community organizations who have mobilized to promote strategies to prevent falls and fall-related injuries among older adults. The Falls Prevention Coalition's goals for 2019 are to: (1) increase collaboration among community partners to coordinate referral and access to fall prevention interventions and resources in Pima County for older people (60+); and (2) improve the awareness of fall risk factors, prevention strategies, and resources among older people (60+), their family, caregivers, and organizations serving older people in Pima County.

Position Summary

The Pima County Health Department seeks a student intern to assist with community outreach activities relating to fall prevention in the southern region of Arizona. The intern will gain valuable work experience in advocacy, planning events, community outreach, media and communications, action plan development, and experience working with a community-based coalition. The intern will also have the opportunity to work closely with a dynamic team of Pima County Health Department staff who support and facilitate the Healthy Pima initiative in the community.

Roles and Responsibilities

The roles and responsibilities for this student intern position include:

- Assist in generating content for articles/editorials developed and submitted by the coalition to local, state, and national sources;
- Work closely with coalition members to plan and execute community outreach events, presentations, and campaigns;
- Assist site supervisor in tracking progress and reporting results of outreach efforts;
- Investigate relevant/needed content and available community resources that can be utilized by the coalition to implement action plan activities;
- Investigate state and national fall prevention outreach events/efforts and present recommendations to the coalition;
- Assist in the development and delivery of web-based fall prevention messaging;
- Assist with investigating and developing a prospect list of potential funding opportunities to support coalition activities;



- Assist site supervisor with developing and submitting proposals, reports, letters of inquiry and other grant-related materials to prospective funding institutions and revenue streams;
- Attend coalition meetings the third Thursday of every month;
- Report project status updates at coalition meetings, as needed;
- Meet with site supervisor weekly to submit completed assignments and discuss progress;
- Comply with all Pima County policies and procedures; and
- Conduct other duties as assigned.

Preference

The ideal student intern will:

- Have excellent organization and time management skills and the ability to meet project deadlines.
- Have strong written communication skills and technical writing experience.
- Feel comfortable with finding creative solutions.
- Be able to coordinate projects simultaneously while documenting progress to clearly show current project status.
- Demonstrates a passion for serving the older adult population.
- Be able to attend the monthly coalition meetings that take place the third Thursday of every month from 9:00am - 11:00am at the Abrams Public Health Center.

Minimum Qualifications

The minimum qualifications for this student intern position are:

- Currently enrolled with an accredited college or university.
- Able to dedicate a minimum of one-semester to the internship.
- Able to complete and pass the Pima County Defensive Driving course
- Reliable transportation – to and from 3950 S Country Club Rd #100, Tucson, AZ 85714.

How to Apply

Submit a completed [internship application](#)