

PETITION / APPEAL TO THE PIMA COUNTY BOARD OF SUPERVISORS TO CHANGE
CLASSIFICATION OF OWNER'S PRIMARY RESIDENCE PURSUANT TO BOARD POLICY D 22.10
Pursuant to ARS §42-12052 or ARS §42-12054

Parcel number: _____ This Petition/Appeal is for tax years: _____/_____/_____/_____

Property address: _____

Name of Property Owner: _____

Person filling this petition/appeal if other than the owner: *(Please provide "power of attorney" or copy of a completed Arizona Department of Revenue Agency Authorization Form).*

Mailing address: _____

Phone number where property owner and/or his/her representative can be reached: _____

1. Filing under ARS §42-12052, Review and verification of class three property:

- Did the Assessor send the property owner a Notice of Classification changing the property to legislative class four within the past 30 days? YES NO *{Please circle.}*
- Did the County Treasurer send the property owner a Notice of Penalty because the Assessor did not receive a timely response to his/her request for information to verify that the property is the primary residence of the property owner or the residence of a qualified family member? *(Definitions of "Primary Residence" and "Qualified Family Member" are on page 2.)* YES NO *{Please circle.}*

If the answer to both questions above is NO, go to #2 below.

If the answer to either question above is YES, then sign and date this document at the bottom of page 2 and provide the following:

- Copy of the Assessor's Notice of Classification showing the property has been classified as Legislative Class Four. *(if applicable)*
- Copy of the Treasurer's Notice of Penalty against the property. *(if available)*
- A completed and signed Affidavit for Primary Residence Classification. *The form is available at the Assessor's Office or the Clerk of the Board of Supervisors' Office.*

2. Filing under ARS §42-12054, Change in classification of owner-occupied residence

- Did the Classification of this property change recently from Class 3 to Class 4 or other class? YES NO *{Please circle.}*
- Has this property been used as the residence of the owner or a qualified family member *(see below)*? YES NO *{Please circle.}*
- When did the owner or qualified family member occupy the property as a residence? _____
- Please indicate who occupied the property:
 - _____ *The owner of the property,*
 - _____ *A natural or adopted child or grandchild,*
 - _____ *A stepson or stepdaughter,*
 - _____ *The father or mother of the owner,*
 - _____ *The grandparent or great-grandparent of the owner,*
 - _____ *A stepfather or stepmother,*
 - _____ *A son-in-law, daughter-in-law, father-in-law or mother-in-law of the owner,*
 - _____ *A natural or adopted brother or sister of the owner,*

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- From 2012 forward, has the property been the owner's "primary residence" or the residence of a qualified family member? {"Primary residence" and "Qualified Family Member" are defined on page 2.}
o YES NO {Please circle.}
o How long is the property used as a residence each year? _____ months
Please explain any of the following situations that might apply to this property:
o The mailing address of the owner is different than the physical address of the property:
o The owner's mailing address is outside Pima County:
o The same mailing address is used for multiple Class 3 primary residence properties:
o Any other residences either in Arizona or out of state:
o Please provide any additional information & documentation that will be helpful in making a determination. Items such as copies of voter registration cards, driver's license, and motor vehicle registration documents may be helpful.

Please sign and date this document at the bottom of page 2 and submit it along with any additional information that will assist in making a decision regarding change in classification.

PRIMARY RESIDENCE DEFINITION:

Primary Residence is your one and only main residence where you or a qualified family member reside. If the property listed is used as a vacation home, leased or rented to a non-qualified family member or if you claim a home in another state as your primary residence, the listed home cannot qualify as a primary residence.

QUALIFIED FAMILY MEMBER DEFINITION:

- A natural or adopted child or grandchild
A stepson or stepdaughter
The father or mother of the owner
The grandparent or great-grandparent of the owner
A stepfather or stepmother
A son-in-law, daughter-in-law, father-in-law or mother-in-law of the owner
A natural or adopted brother or sister of the owner
The spouse of the owner

The Undersigned states or declares under penalty of perjury that the foregoing information and the documentation provided are true and correct.

Signature: _____ Date: _____

Printed Name: _____ Telephone Number: _____

Please deliver or mail your signed and dated petition/appeal to:

Pima County Clerk of the Board of Supervisors
Mailstop DT-AB5-130
130 W. Congress Street, 5th Floor
Tucson, Arizona 85701

If you have any questions about this form, please call (520) 724-8069 or (520) 724-4278.