



MEMORANDUM

Date: October 22, 2014

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **Policy Direction at the Board of Supervisors October 21, 2014 Meeting Regarding Expenditures from Individual Board of Supervisors Budgets**

Pursuant to the policy direction provided by the Board of Supervisors, attached are the line item budgets of each Supervisorial District Office.

The highlighted object codes are those that are exempt from the Board's review and approval policy. The color coding of the highlighted exempt object codes represent:

- Blue – personnel services costs, primarily salaries and benefits;
- Green – office supplies, information technology (software and computers), telephone, internet and postage costs; and
- Orange – travel and training, including motor pool charges and mileage reimbursements.

Any district office expenditure for a non-highlighted object code item or for an object code that is not included in the individual district's line item budget must be approved by the Board at a public meeting. This would also include any P-card purchase that would fall in a non-highlighted budget subcategory or object code covered by the Board's motion.

CHH/mjk

Attachments

c: Tom Burke, Director, Finance and Risk Management
Robert Johnson, Budget Manager, Finance and Risk Management

**BOARD OF SUPERVISORS, DISTRICT 1 EXPENDITURE PROJECTION - Unit 0021
FY 2014-2015 Period 3**

Personnel Services Detail

(Hourly rate based on Earnings & Leave Summary report for 9/24/2014)

Incumbent	Hourly Rate	Remaining		Salary projection	Benefits projection
		Pay Periods	Hours per pay period		
LaMonna, Shirley 205892	30.3758	19.5	50.00	29,616	5,817
Oku-Alonzo, Naomi 850110	26.4500	19.5	80.00	41,262	8,760
Miller, Ally 000195	36.8269	19.5	80.00	57,450	18,108
Davis, Jeannie 850589	34.1538	19.5	80.00	53,280	13,645
Vacant 975605	25.0000	19.5		-	
Daffron, Maxwell 320102	26.0200	19.5	36.00	18,266	1,428
Totals				199,874	47,758

Line Objects

Object	FY 14-15 Adopted	YTD Through 10/5/2014	Projected 10/6/2014 7/5/2015	YTD + Projected	Variance
4404 Other Misc Revenue - Operating	-	-	-	-	-
5400 Salaries & Wages	296,459	59,071	199,874	258,945	37,514
5431 Budgeted Benefits	67,202	14,482	47,758	62,240	4,962
5000 Office Supplies	4,200	126	4,074	4,200	-
5001 Software under \$100,000	500		500	500	-
5002 Computer Equipment < \$1k	500		500	500	-
5003 Food Supplies	1,500	52	1,448	1,500	-
5008 Books/Subscriptions/Videos	600		600	600	-
5010 Repair & Maintenance Supplies	100		100	100	-
5020 Tools & Equip Under \$1,000	500		500	500	-
5142 Postage & Freight	500	20	480	500	-
5143 Printing and Microfilming	1,200		1,200	1,200	-
5149 R&M Machinery/Equip Srvc	1,750		1,750	1,750	-
5152 Non-Medical Professional Serv	100		100	100	-
5162 Advertising	500	16	484	500	-
5300 Telephone & Internet	5,700	1,269	3,807	5,076	624
5305 Mileage Reimbursement	300		300	300	-
5306 Motor Pool Charges	8,500	1,678	5,034	6,712	1,788
5312 Other Miscellaneous Charges	6,685	51	6,634	6,685	-
5315 Payments to Agencies	2,290		2,290	2,290	-
Total	399,086	76,765	277,433	354,198	44,888

- Personnel Services
- Supplies and Services (Office Supplies, Information Technology and other office related)
- Travel
- None Reportable Items

BOARD OF SUPERVISORS, DISTRICT 2 EXPENDITURE PROJECTION - Unit 0022
FY 2014-2015 Period 3

Personnel Services Detail

(Hourly rate based on Earnings & Leave Summary report for 9/24/2014)

Incumbent	Hourly Rate	Remaining		Salary projection	Benefits projection
		Pay Periods	Hours per pay period		
Eckstrom, Jennifer 850588	37.6968	19.5	80.00	58,807	18,807
Gomez, Benny 963516	26.5125	19.5	80.00	41,360	18,136
Lundin, Michael 880058	26.5125	19.5	80.00	41,360	18,011
Valadez, Ramon 000197	36.8269	19.5	80.00	57,450	28,149
Vacant 220602	13.2600	19.5	-	-	-
Totals				198,977	83,103

Line Objects

Object	FY 14-15 Adopted	YTD	Projected	YTD + Projected	Variance
		Through 10/5/2014	10/6/2014 7/5/2015		
4404 Other Misc Revenue - Operating	-	-	-	-	-
5400 Salaries & Wages	274,819	59,615	198,977	258,592	16,227
5431 Budgeted Benefits	107,072	25,037	83,103	108,140	(1,068)
5000 Office Supplies	1,500	215	1,285	1,500	-
5002 Computer Equipment < \$1k	800	-	800	800	-
5003 Food Supplies	1,000	86	914	1,000	-
5008 Books/Subscriptions/Videos	200	-	200	200	-
5010 Repair & Maintenance Supplies	100	-	100	100	-
5020 Tools & Equip Under \$1,000	250	-	250	250	-
5141 Outside AZ Travel	-	-	-	-	-
5142 Postage & Freight	300	11	289	300	-
5143 Printing and Microfilming	500	50	450	500	-
5152 Non-Medical Professional Serv	100	-	100	100	-
5300 Telephone & Internet	3,763	900	2,700	3,600	163
5306 Motor Pool Charges	8,182	1,850	5,550	7,400	782
5309 Dues and Memberships	-	100	-	100	(100)
5312 Other Miscellaneous Charges	500	-	500	500	-
5315 Payments to Agencies	-	-	-	-	-
Total	399,086	87,864	295,218	383,082	16,004

- Personnel Services
- Supplies and Services (Office Supplies, Information Technology and other office related)
- Travel
- None Reportable Items

BOARD OF SUPERVISORS, DISTRICT 3 EXPENDITURE PROJECTION - Unit 0023
FY 2014-2015 Period 3

Personnel Services Detail

(Hourly rate based on Earnings & Leave Summary report for 9/24/2014)

Incumbent	Hourly Rate	Remaining		Salary projection	Benefits projection
		Pay Periods	Hours per pay period		
Bronson, Sharon 000198	36.8269	19.5	80.00	57,450	21,072
Cabrera, Jennifer 850111	23.5000	19.5	80.00	36,855	10,639
Miller, Deborah 944549	26.5125	19.5	40.00	20,680	2,006
Navarro, Kristin 850587	37.6968	19.5	80.00	58,807	11,542
Ramirez, Anissa 960001	12.5000	19.5	80.00	19,500	4,084
Totals				193,292	49,343

Line Objects

Object	FY 14-15 Adopted	YTD	Projected	YTD + Projected	Variance
		Through 10/5/2014	10/6/2014 7/5/2015		
4404 Other Misc Revenue - Operating	-	-	-	-	-
5400 Salaries & Wages	242,905	54,725	193,292	248,017	(5,112)
5431 Budgeted Benefits	74,563	14,760	49,343	64,103	10,460
5000 Office Supplies	2,000	50	1,950	2,000	-
5001 Software < \$100,000	2,500		2,500	2,500	-
5002 Computer Equipment < \$1k	5,000		5,000	5,000	-
5003 Food Supplies	1,500	27	1,473	1,500	-
5008 Books/Subscriptions/Videos	1,000	294	706	1,000	-
5010 Repair & Maintenance Supplies	100		100	100	-
5018 Other Operation Supplies	2,500		2,500	2,500	-
5020 Tools & Equip Under \$1,000	2,500		2,500	2,500	-
5138 In-State Training	-	358	-	358	(358)
5140 In-State Travel	10,000		10,000	10,000	-
5141 Outside AZ Travel	-	2,050	-	2,050	(2,050)
5142 Postage & Freight	1,500	125	1,375	1,500	-
5143 Printing and Microfilming	1,200		1,200	1,200	-
5147 Leases & Rentals	400		400	400	-
5149 R&M Machinery/Equip Srvcs	4,000		4,000	4,000	-
5152 Non-Medical Professional Serv	100	9	27	36	64
5162 Advertising	-	500	-	500	(500)
5300 Telephone & Internet	7,500	939	2,817	3,756	3,744
5305 Mileage Reimbursement	1,200		1,200	1,200	-
5306 Motor Pool Charges	20,671	2,191	6,573	8,764	11,907
5309 Dues and Memberships	100		100	100	-
5312 Other Miscellaneous Charges	5,000		5,000	5,000	-
5315 Payments to Agencies	12,847		12,847	12,847	-
Total	399,086	76,028	304,903	380,931	18,155

- Personnel Services
- Supplies and Services (Office Supplies, Information Technology and other office related)
- Travel
- None Reportable Items

BOARD OF SUPERVISORS, DISTRICT 4 EXPENDITURE PROJECTION - Unit 0024
FY 2014-2015 Period 3

Personnel Services Detail

(Hourly rate based on Earnings & Leave Summary report for 9/24/2014)

Incumbent	Hourly Rate	Remaining		Gross Pay projection	Benefits projection
		Pay Periods	Hours per pay period		
Carroll, Raymond 000196	36.8269	19.5	80.00	57,450	28,423
Maxwell, Paula 880057	23.6134	19.5	48.00	22,297	4,436
Franco, Frank 930028	15.5000	19.5	80.00	24,375	8,227
Ward, Thomas 240952	32.4795	19.5	20.00	12,667	1,137
Alexander, Rosemary 318561	17.3800	19.5	36.00	12,201	962
Wong, Jennifer 850586	36.6394	19.5	80.00	57,157	14,570
Totals				186,147	57,755

Line Objects

Object	FY 14-15 Adopted	YTD	Projected	YTD + Projected	Variance
		Through 10/5/2014	10/6/2014 7/5/2015		
4404 Other Misc Rev - Operating	-	-	-	-	-
5400 Salaries & Wages	246,796	54,865	186,147	241,012	5,784
5431 Budgeted Benefits	78,883	17,399	57,755	75,154	3,729
5000 Office Supplies	3,000	108	2,892	3,000	-
5002 Computer Equipment < \$1k	1,500		1,500	1,500	-
5003 Food Supplies	500	52	448	500	-
5008 Books/Subscriptions/Videos	300	246	54	300	-
5017 Cameras, Film & Equipment	250		250	250	-
5018 Other Operation Supplies	100		100	100	-
5020 Tools & Equip Under \$1,000	1,000		1,000	1,000	-
5138 Training in AZ	1,000		1,000	1,000	-
5140 In-State Travel	1,000		1,000	1,000	-
5141 Out-of-State Travel	10,500		10,500	10,500	-
5142 Postage & Freight	500	23	477	500	-
5143 Printing and Microfilming	600		600	600	-
5149 R&M Machinery/Equip Srvc	200	7,907	-	7,907	(7,707)
5152 Non-Medical Professional Serv	100		100	100	-
5300 Telephone & Internet	6,100	1,016	3,048	4,064	2,036
5305 Mileage Reimbursement	300		300	300	-
5306 Motor Pool Charges	25,000	2,953	8,859	11,812	13,188
5309 Dues and Memberships	1,300		1,300	1,300	-
5312 Other Miscellaneous Charges	20,157		20,157	20,157	-
Total	399,086	84,569	297,487	382,056	17,030

- Personnel Services
- Supplies and Services (Office Supplies, Information Technology and other office related)
- Travel
- None Reportable Items

BOARD OF SUPERVISORS, DISTRICT 5 EXPENDITURE PROJECTION - Unit 0025
FY 2014-2015 Period 3

Personnel Services Detail

(Hourly rate based on Earnings & Leave Summary report for 9/24/2014)

Incumbent	Hourly Rate	Remaining		Salary projection	Benefits projection
		Pay Periods	Hours per pay period		
Bagwell, Keith 850585	36.3972	19.5	80.00	56,780	18,748
Cano, Guadalupe Andres 980010	23.7785	19.5	80.00	37,094	7,284
Vacant 270601	14.7970	19.5	-	-	-
Elías, Richard 000199	36.8269	19.5	80.00	57,450	28,250
Quihuis, Evangelina 943021	15.2959	19.5	80.00	23,862	4,716
Totals				175,186	58,998

Line Objects

Object	FY 14-15 Adopted	YTD Through 10/5/2014	Projected 10/6/2014 7/5/2015	YTD + Projected	Variance
5400 Salaries & Wages	263,535	52,417	175,186	227,603	35,932
5431 Budgeted Benefits	90,847	17,735	58,998	76,733	14,114
5000 Office Supplies	2,000	51	1,949	2,000	-
5002 Computer Equipment < \$1k	500		500	500	-
5003 Food Supplies	1,000	58	942	1,000	-
5008 Books/Subscriptions/Videos	750	149	601	750	-
5018 Other Operating Supplies	1,000		1,000	1,000	-
5020 Tools & Equip Under \$1,000	500		500	500	-
5140 Travel in AZ	500		500	500	-
5141 Outside AZ Travel	500	195	305	500	-
5142 Postage & Freight	200	13	187	200	-
5143 Printing and Microfilming	1,000		1,000	1,000	-
5147 Leases & Rentals	250		250	250	-
5149 R&M Machinery/Equip Srvcs	40		40	40	-
5150 R&M Buildings	1,000		1,000	1,000	-
5152 Non-Medical Professional Serv	100		100	100	-
5300 Telephone & Internet	4,626	692	2,076	2,768	1,858
5306 Motor Pool Charges	6,000	1,886	5,658	7,544	(1,544)
5309 Dues & Memberships	500		500	500	-
5312 Other Miscellaneous Charges	500		500	500	-
5315 Payments to Agencies	23,738	7,500	22,500	30,000	(6,262)
Total	399,086	80,696	274,292	354,988	44,098

- Personnel Services
- Supplies and Services (Office Supplies, Information Technology and other office related)
- Travel
- None Reportable Items