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# MEMORANDUM

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Date: May 11, 2018

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Jan Leshar   
Chief Deputy County Administrator

**Re: May 1, 2018 Board of Supervisors' Consent Calendar Items 7 and 8  
Tucson Youth Development, Inc., CT-CS-18-150, Amendment 1, \$90,223.60 Decrease  
Pima Prevention Partnership, CTN-CS-17-93, Amendment 1, \$148,936.39 Decrease**

At the May 1, 2018 Board of Supervisors meeting, questions were raised regarding two contracts for youth training programs. The attached memorandum from Community Services, Employment and Training Director Charles Casey explains why there was a decrease in youth participants during the first year of the demonstration project, resulting in funding reductions, and what steps have been taken to encourage full participation in the future.

JKL/lsm

Attachment

c: C.H. Huckelberry, County Administrator



May 10, 2018

To: Jan Leshar, Chief Deputy County Administrator

From: Charles Casey, CSET Director

**Re: May 1, 2018 Board of Supervisors' Consent Calendar Items 7 and 8  
Tucson Youth Development, Inc., CT-CS-18-150, Amendment 1, \$90,223.60 Decrease  
Pima Prevention Partnership, CTN-CS-17-93, Amendment 1, \$148,936.39 Decrease**

During the May 1, 2018 Board of Supervisors meeting, Supervisor Miller raised concerns regarding Consent Calendar Items 7 and 8, the first contract amendments for Tucson Youth Development and Pima Prevention Partnership; specifically, the reductions of youth participants and decreases in grant funds.

#### Background

On July 1, 2016, Pima Prevention Partnership (PPP) received a demonstration grant from the U.S. Department of Labor to introduce 250 youths from three specified high schools and one GED program to the "Pathways to Justice Careers" program.

Through Community Services Employment and Training (CSET) Department, Pima County was asked to be a part of this workforce-focused grant proposal and include partners from the CSET's network of agencies.

While the grant was effective July 1, 2016, program development and contract negotiations ensued and a final contract was approved on November 22, 2016. As the grantee, PPP is responsible for identifying, enrolling and case managing youths. Pima Prevention Partnership refers these youth to Pima County and its subcontractor; in this case, Tucson Youth Development.

Year 1 was under-enrolled, as some enrolled youths declined to participate in a summer activity, or they did not wish (or were unable) to work as many hours as were available. Additionally, some youths chose not to engage in some work activities outlined in the original plan.

#### Discussion

In preparation for Year 2, PPP evaluated the impact of under-enrollments throughout its program and reassessed the planned activities, the potential number of youths and the youth participation in those activities for the second year.

Jan Leshar, Chief Deputy County Administrator

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The under-enrolled youth and reduced youth participation in activities resulted in a reduction to the County's revenue contract with the PPP, as Year 1 program goals were not achieved. The reduced revenue resulted in a reduced funding to Pima County's subcontractor, Tucson Youth Development; hence, the decrease in the two subject amendments.

As with any demonstration program, there are many challenges to fulfilling the intent of program plans. However, by the end of the first year there were some successes in this program.

- In the fall of 2017, Pima County's Workforce Investment Board (WIB) held a justice careers panel that included representatives from local law enforcement, the fire department, border patrol, Secret Service and the U. S. Marshall's Service.
- Because of the panel discussion, the WIB adjusted its targeted industries to include justice careers.
- Because of the demonstration grant, Pima County gained new connections for worksites for summer youth and job placements.

Pima County's participation in this program resulted in an overall increase in the number of summer jobs for both 2017 (56 summer jobs) and 2018 (now 94 planned summer jobs).

### Summary

The purpose of a demonstration project is to determine the best avenues for success. An evaluation of the first year of operations, which provided services to fewer youth than initially anticipated, has resulted in modifications to the curriculum. It is believed that this program, as with other CSET programs, such as the Summer Youth Program, will see an increase in participation in the upcoming year.