MEMORANDUM

Date: January 16, 2018

To: The Honorable Chair and Members   From: C.H. Huckelberry
       Pima County Board of Supervisors   County Administrator
       Presiding Judge, Superior Court
       Elected Officials
       Appointing Authorities

Re: **Establishment of the Analytics and Data Governance Office**

The County creates and gathers extensive amounts of data on a daily basis but has had limited ability to sift through that data to develop meaningful decision-making tools for management. Therefore, I am establishing a new office, the Analytics and Data Governance Office, that will create a comprehensive data strategy designed to determine how to best analyze and use this data. This Office will bear the responsibility for Countywide leadership for governing the County's data and information assets to ensure the availability of data for making decisions that support the mission, goals and strategic priorities of County management as a whole and for individual departments. The Office would initially be a component of General Governmental Services Administration Department reporting to Tom Burke, Deputy County Administrator.

I have selected Ellen Moulton, currently Deputy Director of Finance & Risk Management, to lead this new Office. Ms. Moulton has 18 years' experience with Pima County, including being CFO of the former Kino Hospital. She has been a lead person for the implementation of several enterprise wide systems in Pima County as well as in the private sector.

Involvement from each department is critical in determining what data is available, evaluating what data is important and prioritizing what analytics the department would need. Ms. Moulton and her team will reach out directly to departments as the data repository and warehouse are developed.

CHH/mp

c: Jan Lesher, Chief Deputy County Administrator
       Tom Burke, Deputy County Administrator for Administration
       Carmine DeBonis, Jr., Deputy County Administrator for Public Works