




MEMORANDUM

Date: November 28, 2017

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **November 21, 2017 Agenda – Consent Item #8, Amendment to Job Order Master Agreement for Paving Services**

The above referenced amendment was approved on November 21, 2017. Supervisor Miller's comments in opposition mischaracterized the amendment as being for construction of the Kino South Sports Complex. This is incorrect. The current Job Order Contract (JOC) agreement represents two previously separate JOC agreements held independently by Facilities Management (FM) and Natural Resources, Parks and Recreation (NRPR). The two agreements were consolidated into the current paving JOC in April 2017 to achieve a larger pool of respondents, promote more competitive pricing and reduce the overall number of County procured and managed contracts.

A historical review of the two previous agreements estimated the yearly level of usage of the new multi-department agreement. The former NRPR paving JOC was initially procured in fiscal year 2014 with \$1.5 million in authorization. One increase was approved for \$950,000 for a total authorization of \$2.45 million. This agreement was in place from April 2014 until approval of the combined JOC in April 2017, with an average usage over the three-year period of \$816,000 per year. The former FM paving JOC was initially procured in fiscal year 2013 with \$750,000 in authorization. This agreement was held from 2013 through April 2017; the four-year total usage was \$600,534.

The initial multi-department paving JOC was procured for \$1.5 million dollars per year, which was less than the combined total of the previous NRPR and FM agreements. Routine monitoring of the current agreement usage and planned projects identified the need for additional capacity. The increase was due in part to the former NRPR agreement having a maximum job order limit of \$450,000. This limit was well below the statutory limit, and the smaller Pima County Procurement Policy limit for a single job order of \$1 million. Given this artificial constraint, projects fitting the work scope were instead delivered via a different agreement or process. The new consolidated master agreement has corrected this limitation, resulting in higher usage of the combined JOC and the need for the addition of \$1.5 million in authorization.

The Honorable Chair and Members, Pima County Board of Supervisors

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Planned projects in the current fiscal year include two (2) trailhead installations for the Anza Trail, the El Paso Southwest Greenway project, and the Kino South Sports bridge installation. These four projects total \$1,650,000 and are all within the job order contract limits.

I do intend to use the JOC process for the construction and paving of parking lots for tournament soccer or field sports south of I-10 but this contract will be brought to the Board separately.

CHH/mp

c: Tom Burke, Deputy County Administrator – Central Services
Carmine DeBonis Jr., Deputy County Administrator – Public Works
Nanette Slusser, Assistant County Administrator for Public Works