



MEMORANDUM

Date: January 3, 2017

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "CHH", is written over the printed name "C.H. Huckelberry".

Re: **Completion of 97 E. Congress for Full Occupancy by Caterpillar**

The County has completed tenant improvements in the lower two floors of 97 E. Congress, turning over the entire building for Caterpillar use today. Caterpillar is accelerating relocation of employees to this facility as the headquarters for their Surface Mining and Technology Division. It is likely Caterpillar will occupy this building for the next four years as they build a significantly expanded facility through the Rio Nuevo Multipurpose Facilities District.

We are also in preliminary discussions with Caterpillar regarding possible additional space needs that may occur prior to their relocation to a new permanent facility. The County will continue to fully cooperate with Caterpillar to meet their needs.

CHH/anc

c: Tom Burke, Deputy County Administrator for Administration
Lisa Josker, Director, Facilities Management